

Monroe-Gregg School District

*135 South Chestnut Street
Monrovia, IN 46157
Phone (317) 996-3720
Fax (317) 996-2977*



TRANSFER TUITION STUDENTS

Students who do not reside in the Monroe-Gregg School District and wish to enroll in the school system as transfer students will be considered in the following manner:

1. Application for admission as a transfer student should be submitted to the Administration Office prior to the start of the school year.
2. The Superintendent and the Building Principal will review the request for acceptance or rejection of the application based on:
 - A. Availability of space
 - B. Availability of programs
 - C. Impact on teaching personnel
 - D. Corporation funding levels
 - E. Student academic standing
 - F. Student's attendance patterns
 - G. Student's behavior records
3. A student may be accepted if his/her needs can be accommodated with current staffing and program offerings and whose enrollment does not adversely affect the programming for resident students.
4. Transfer applications will be accepted or rejected on an annual basis. Applications must be submitted each year and will be subject to review prior to the opening of each school year. Students must be in good standing in order to be reconsidered.
5. The administrative staff will act upon the request for admission and inform the applicant of the decision to accept or reject the application.

At the end of the school year when all costs for that school year are finalized, the parent or guardian will receive a transfer statement, which will detail total costs of the school cost per student, total cost for attendance by the student, and all credit from state reimbursement. Any outstanding balance must be paid in full to the school district immediately upon billing. All book fees, student fees, athletic fees, lunches, etc. will be the responsibility of the parent or guardian and must be paid in full by the end of the school year. Failure to pay all fees and transfer tuition will result in revoking of transfer status for the upcoming semester. Note: Students who have been enrolled on a transfer basis must adhere to the contents of this policy during their senior year.

2011 -2012
APPLICATION
ANNUAL NON-RESIDENT STUDENT TRANSFER TUITION
(This form must be completed each year for admission)

In order for a non-resident student to attend Monroe-Gregg School District, this application must be completed and approved according to the attached guidelines. Parents may make application for enrollment beginning June 1, 2011 for the 2011-2012 school year. This application is due to the school by August 9, 2011 for consideration. This date may be extended at the discretion of the superintendent. The available openings for transfer students will be limited and will be offered on a first come – first served basis. It is the responsibility of the parent/ guardian to acquire records from their child's current school. This information will be used in the application review process.

If the transfer is approved, it shall be required for the parent or guardian who is legally responsible for the student to make a payment of \$500, due upon application acceptance or before enrolling. If payment is not received, the student will be denied enrollment in the Monroe-Gregg School District and will be referred back to the district of legal settlement. A payment of \$500 is due at the start of each semester for continued enrollment in the Monroe-Gregg School District.

When all costs for the 2011-2012 school year are finalized, the parent or guardian will receive a transfer tuition statement which will detail total costs of the school per student, total cost for attendance by the student, all credit from state reimbursement, credit for advance tuition paid, and the added tuition owed to the district by the parent or guardian or the refund due. Books, fees, lunches, etc. are not included in the tuition fee and will be the responsibility of the parent or guardian. Note: All fees owed to the school district must be paid in full at the conclusion of each school year, before enrollment will be considered or accepted for each new school year. Also, students who have been enrolled on a transfer basis must continue to pay tuition during their senior year.

Parent or Guardian Agreement

Student's Name

Parent or Guardian

Address

City and Zip

Student's date of birth

Home Phone #

School Attended 2010-2011

Cell #

School Applying to attend 2011-2012

Grade Level for 2011-2012

I hereby state that I have read and understand the above stipulated conditions including the attached application guidelines, and I agree to abide by all of these conditions. A \$500 charge shall be paid to the school before enrollment into the Monroe-Gregg School District. Furthermore, I understand that approval to attend on a tuition basis is for one school year only. In addition, I understand that I am responsible for all transportation. Each student must reapply and be accepted annually. I also understand and agree that at the end of the school year when all costs for the school year are finalized, I will pay the additional costs upon billing. By signing below, I give school personnel permission to contact previous school noted above, and to inquire about academic, attendance, and behavioral patterns.

Date

Parent or Guardian Signature

Date Rec'd _____

Time Rec'd _____

Rec'd By _____

APPROVAL FROM ALL OF THE BELOW AND ADVANCE PAYMENT MUST BE RECEIVED IN THE ADMINISTRATION OFFICE PRIOR TO ENROLLMENT.

PAYABLE TO: MONORE-GREGG SCHOOL DISTRICT, 135 S. CHESTNUT ST., MONROVIA, IN 46157

❖ GUIDANCE APPROVAL:

Date of approval

Signature

❖ ECA TREASURER APPROVAL:

Date of approval

Signature

❖ BUILDING PRINCIPAL APPROVAL:

Date of approval

Signature

❖ CORPORATION TREASURER APPROVAL:

Date of approval

Signature

❖ SUPERINTENDENT APPROVAL:

Date of approval

Signature

PAYMENT RECEIVED: FROM: _____

DATE: _____

Cash _____ Check _____ Check # _____
Amount Amount

FINAL APPROVAL DATE: _____